

**UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**

**TRUST BOARD**

**EXTRAORDINARY MEETING TO BE HELD ON THURSDAY 24 MARCH 2011 FROM 10AM – 12.40PM IN ROOMS 1A & 1B, GWENDOLEN HOUSE, LEICESTER GENERAL HOSPITAL SITE**

**AGENDA**

***Please take papers as read***

<b>Item no.</b>	<b>Item</b>	<b>Paper ref:</b>	<b>Lead</b>	<b>Discussion time</b>
1.	<b>APOLOGIES FOR ABSENCE</b>	-	Chairman	-
2.	<b>DECLARATION OF INTERESTS</b>	-	Chairman	2 minutes
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
3.	<b>MINUTES</b>			
	Minutes of the meeting held on 3 March 2011 will be submitted to the Trust Board on 7 April 2011.	-	-	-
4.	<b>MATTERS ARISING</b>			
	Matters arising from the meeting held on 3 March 2011 will be taken at the Trust Board meeting on 7 April 2011.	-	-	-
5.	<b>QUALITY, FINANCE, PERFORMANCE AND STRATEGY</b>			
5.1	<b>DRAFT BUSINESS PLAN 2011-12</b> <i>For approval</i>	A	Director of Strategy/Director of Finance and Procurement/ Chief Operating Officer/Chief Nurse	1 hour
6.	<b>QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING</b>	-	Chairman	5 minutes
7.	<b>ANY OTHER BUSINESS</b>	-	Chairman	8 minutes
8.	<b>DATE OF NEXT MEETING</b>	-		
	<b>Thursday 7 April 2011 at 10am in Rooms 1A &amp; 1B, Gwendolen House, Leicester General</b>			

	<b>Hospital site.</b>			
<b>9.</b>	<b>EXCLUSION OF THE PRESS AND PUBLIC</b>	<b>-</b>	<b>Chairman</b>	
	It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 10 – 11).			
<i>Break (10 minutes)</i>				
<b>10.</b>	<b>REPORT BY THE DIRECTOR OF STRATEGY</b>	<b>B</b>	<b>Director of Strategy</b>	1 hour
<b>11.</b>	<b>REPORT BY THE DIRECTOR OF FINANCE AND PROCUREMENT</b>	<b>C</b>	<b>Director of Finance and Procurement</b>	15 minutes
<i>Lunch</i>				

Helen Stokes  
**Senior Trust Administrator**